



Government of West Bengal
Office of the Principal
Kabi Jagadram Roy Government General Degree College
Accredited Grade B (1st Cycle) by NAAC in 2025
MEJIA – 722143

(On NH-60), Gopalpur
Mejia, Dist.- Bankura
West Bengal.
Phone: +91-3241-250250
E-mail: kjrpgdcmejia@gmail.com
Web: www.kjrpgdc.ac.in

No. 039/Administrative-Committee

08.08.2026

NOTICE

This is for the information of all concerned that the following thirty two (32) **Administrative Sub-committees** have been constituted for the **academic session 2026-27** at the Teachers' Council meeting held on 18.07.2026 and 05.08.2026.

Sl. No.	Name of the Sub-Committee	Convenor	Members
1	Anti-ragging Cell and Squad	Dr. Swapan Kumar Ghosh	Shri Alope Kumar Das, Dr. Indrani Mondal, Shri Shouvik Banerjee, Dr. Totan Kumar Das, Shri Writtick Bhattacharya (Squad) Office Staff- Shri. Dipayan Neogi (Squad), Shri Karuna Ghosh Student- Arijit Dubey (English Major)
2	Banglar Uchchashiksha	Dr. Chinmay Das	Shri Alope Kumar Das, Dr. Arijit Chatterjee, Dr. Swapan Kumar Ghosh Office Staff - Shri Surya Sekhar Chatterjee, Shri Sanjay Bouri, Shri Dipayan Neogi
3	NIRF	Shri Biswajit Bera	Dr. Chinmay Das, Dr. Arijit Chatterjee Office Staff - Shri Surya Sekhar Chatterjee, Shri Dipayan Neogi
4	AISHE	Shri Subham Chatterjee	Shri Shouvik Banerjee, Dr. Totan Kumar Das Office Staff - Shri Surya Sekhar Chatterjee, Shri Dipayan Neogi, Shri Sanjay Bouri
5	Record Keeping	Dr. Goutam Dey	Shri Subham Chatterjee, Dr. Indrani Mondal, Shri Shouvik Banerjee, Dr. Totan Kumar Das, Shri Writtick Bhattacharya Office Staff – Shri Subham Das
6	NAAC Sub-Committee	Dr. Goutam Dey	Dr. Aresh Kumar Maji, Shri Alope Kumar Das, Dr. Koushik Dan, Dr. Swapan Kumar Ghosh, Dr. Totan



Government of West Bengal
Office of the Principal
Kabi Jagadram Roy Government General Degree College
Accredited Grade B (1st Cycle) by NAAC in 2025
MEJIA – 722143

(On NH-60), Gopalpur
Mejia, Dist.- Bankura
West Bengal.
Phone: +91-3241-250250
E-mail: kjrggdcmejia@gmail.com
Web: www.kjrggdc.ac.in

			Kumar Das
7	College Website	Dr. Chinmay Das	Dr. Goutam Dey, Dr. Arijit Chatterjee Office Staff- Shri Surya Sekhar Chatterjee, Shri Dipayan Neogi
8	Disability Cell	Dr. Rabin Ghosh	Mahammad Yasin Khan, Shri Subham Chatterjee
9	Environmental Awareness and Beautification Cell	Shri Shekhar Biswas	Shri Biswajit Bera, Dr. Koushik Dan, Dr. Goutam Dey, Dr. Rabin Ghosh Office staff- Shri Karuna Ghosh, Smt. Tatini Kundu, Shri Subham Das
10	Grievance Cell	Shri Biswajit Bera	Dr. Samim Rahaman Molla, Shri Alope Kumar Das, Dr. Arijit Chatterjee Student - Arpita Mondal (Semester-V, B.A. English Major)
11	Health Scheme	Convenor- Shri Biswajit Bera Joint Convenor- Dr. Samim Rahaman Molla	Shri Shekhar Biswas, Dr. Koushik Dan Office Staff -Shri Sujoy Rajak
12	Income Tax	Dr. Goutam Dey	Dr. Samim Rahaman Molla, Dr. Koushik Dan, Shri Atanu Das
13	Internal Complaint Committee	Dr. Arpita Chauni	Mahammad Yasin Khan, Dr. Indrani Mondal Office Staff - Shri Sujoy Rajak Student - Sutapa Sen, Geology Hons., Somnath Ghosh, Bengali Hons. Joyshree Mondal, English Hons. N.G.O. Member: Mrs. Sharmila Banerjee; Secretary, Prattyay, Asansol-713304



Government of West Bengal
Office of the Principal
Kabi Jagadram Roy Government General Degree College
Accredited Grade B (1st Cycle) by NAAC in 2025
MEJIA – 722143

(On NH-60), Gopalpur
Mejia, Dist.- Bankura
West Bengal.
Phone: +91-3241-250250
E-mail: kjrggdcmejia@gmail.com
Web: www.kjrggdc.ac.in

14	NCC	Dr. Goutam Dey	Dr. Samim Rahaman Molla, Shri Writtick Bhattacharya, Dr. Indrani Mondal
15	NSS (Programme Officer)	Shri Shekhar Biswas	Shri Atanu Das, Shri Shouvik Banerjee, Dr. Indrani Mondal
16	Other Backward Classes Cell & EWS	Dr. Md Aatur Rahaman	Dr. Swapan Kumar Ghosh. Shri Atanu Das Office Staff – Shri Karuna Ghosh, Shri Sanjoy Bouri
17	Minority Cell	Dr. Samim Rahaman Molla	Mahammad Yasin Khan, Dr. Aatur Rahaman, Dr. Rabin Ghosh, Shri Atanu Das
18	RUSA Project Monitoring Unit	Dr. Swapan Kumar Ghosh	Dr. Aresh Kumar Maji, Dr. Goutam Dey, Dr. Koushik Dan, Shri Aloke Kumar Das
19	Service Book	Shri Biswajit Bera	Dr. Aresh Kumar Maji, Dr. Koushik Dan Office Staff- Smt. Tatini Kundu, Shri Dipayan Neogi
20	Social Media Management	Shri Writtick Bhattacharya	Dr. Rabin Ghosh, Shri Subham Chatterjee Office Staff- Shri Subham Das
21	ST/SC Cell	Shri Shekhar Biswas	Mahammd Yasin Khan, Shri Atanu Das Office Staff- Shri Sanjay Bouri
22	Security System Monitoring	Dr. Totan Kumar Das	Shri Subham Chatterjee, Dr. Indrani Mondal, Office Staff- Shri Sujoy Rajak



Government of West Bengal
Office of the Principal
Kabi Jagadram Roy Government General Degree College
Accredited Grade B (1st Cycle) by NAAC in 2025
MEJIA – 722143

(On NH-60), Gopalpur
Mejia, Dist.- Bankura
West Bengal.
Phone: +91-3241-250250
E-mail: kjrggdcmejia@gmail.com
Web: www.kjrggdc.ac.in

23	Scholarship	Convenor- Dr. Samim Rahaman Molla Joint Convenor- Dr. Koushik Dan	National - Dr. Koushik Dan Kanyashree - Dr. Indrani Mondal OASIS - Dr. Samim Rahaman Molla, Swami Vivekananda - Dr. Md Ataur Rahaman Aikyashree – Shri Atanu Das Other- Shri Atanu Das Office Staff- Shri Karuna Ghosh, Smt. Tatini Kundu
24	Purchase	Dr. Arijit Chatterjee	Shri Alope Kumar Das, Shri Biswajit Bera, Shri Atanu Das, Dr. Chinmay Das, Shri Subham Chatterjee Office Staff- Shri Subham Das, Shri Sujoy Rajak
25	Student Election	Convenor- Shri Alope Kumar Das Jt. Convenor- Dr. Swapan Kumar Ghosh	Dr. Goutam Dey, Dr. Indrani Mondal, Shri Atanu Das, Shri Shouvik Banerjee
26	Gender Sensitization	Dr. Md Ataur Rahaman	Shri Shouvik Banerjee, Dr. Samim Rahaman Molla, Dr. Arpita Chauni
27	Prayas	Shri Subham Chatterjee	Dr. Rabin Ghosh, Shri Writtick Bhattacharya, Dr. Indrani Mondal, Dr. Arijit Chatterjee,
28	Suchetana	Dr. Indrani	Dr. Arpita Chauni, Dr. Rabin Ghosh, Dr. Md Ataur



Government of West Bengal

Office of the Principal

Kabi Jagadram Roy Government General Degree College

Accredited Grade B (1st Cycle) by NAAC in 2025

MEJIA – 722143

(On NH-60), Gopalpur

Mejia, Dist.- Bankura

West Bengal.

Phone: +91-3241-250250

E-mail: kjrpgdcmejia@gmail.com

Web: www.kjrpgdc.ac.in

		Mondal	Rahaman, Shri Shouvik Banerjee
29	Swami Vivekananda Study Centre and <i>Uttishhtito</i>	Shri Writtick Bhattacharya and Dr. Totan Kumar Das	Shri Alope Kumar Das, Dr. Arijit Chatterjee
30	Intake Capacity & Subject Affiliation	Dr. Chinmay Das	Dr. Arijit Chatterjee, Dr. Koushik Dan, Shri Biswajit Bera, Shri Alope Kumar Das, Dr. Rabin Ghosh, Dr. Arpita Chauni
31	Student Credit Card	Brand Ambassador - Dr. Rabin Ghosh Nodal 1 - Dr. Md Ataur Rahaman Nodal 2 - Shri Subham Chatterjee Help Desk Officer-Shri Karuna Ghosh	
32	Campus Maintenance and Floor Management	1. General Staff Room Block –Dr. Swapan Kumar Ghosh, TCS 2. Office of the Principal - Smt. Tatini Kundu, Head Clerk 3. Stores and Store Rooms – Shri Sanjay Bouri 4. Central Library - Convenor, Library Sub-Committee 5. Roof top of main building, Outside of main building, Basement, Boundary Wall – Shri Sujay Rajak 6. Laboratories – Respective HODs, 7. Computer Lab-Dr. Chinmay Das 8. Museum- HoD, Geology 9. Class Rooms, Common rooms and Lavatories –Shri Dipayan Neogi and Shri Subham Das 10. Power Supply, Telephone Line, Internet, Water Purifiers and supply–Shri Surya Sekhar Chatterjee 11. Electrical and Electronics – Shri Karuna Ghosh	

A. K. Das
Officer-in-Charge

08/08/26

Officer - in - Charge
Kabi Jagadram Roy Government General Degree College
Mejia - 722143, Dist. - Bankura, W.B.