



Activities of Library Sub-Committee

(Under Teacher Council, KJRGGDC)

A Brief Report
(2018-19 to 2023-24)

Kabi Jagadram Roy Government General Degree College
Mejia, Bankura-722143

Annual reports

2018-19

Members of the library sub-committee:

Avishek Sen	Convenor
Indrani Hazra	Jt. Convenor
Roshni Sen	Member
Sutista Ghosh	Member

Kabi Jagadram Roy Government General Degree College Library

Notice- 07/0119/library

Date- 01.03.2019

The following teaching members are hereby requested to follow the duty roster-

Date	Teaching Members	Subjects
01.03.2019	AS, BB, KM (Beng)	Math, Bengali, Economics
02.03.2019	AKD, SKK	Physics

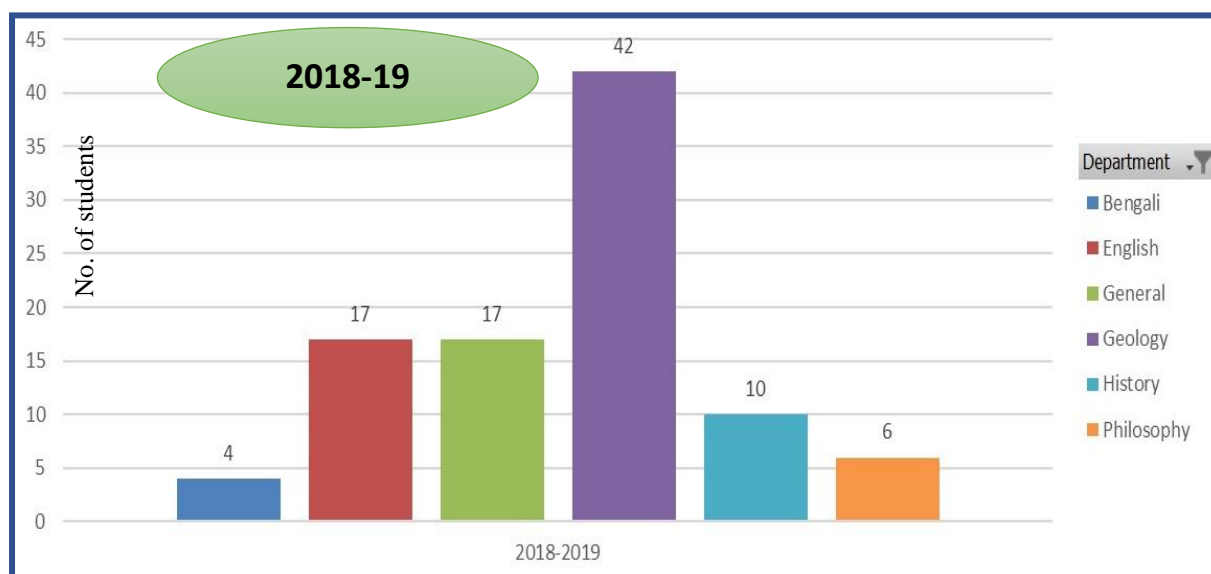

OIC
KJRGGDC
Jagadram Roy Govt. General Degree College


Convenor
Library Committee

Purchase of the books by all the departments:

Departments	No. of Books
Bengali	135
Commerce	25
Economics	29
English	51
ENVS	---
Geology	14
History	55
Mathematics	36
Philosophy	77
Physics	40
Total	462

Reading Hall of the library Used by Students:



2019-20

Members of the library sub-committee:


Dr. Kalyan Mukherjee	Convenor
Avisek Sen	Jt. Convenor
Sekhar Biswas	Member
Indrani Hazra	Member
Pratim Basak	Member

**Kabi Jagadram Roy Govt. General Degree College
N O T I C E**

Notice No 005/19/Library meeting.

Date- 11.12.2019.

All the respected members of library committee are hereby requested to submit their book list within 21.12.2019 to the undersigned. (kochikalyan123@gmail.com)


Officer-in-Charge.
Officer - in - Charge
Kabi Jagadram Roy Government General Degree College
Mejia - 722143, Dist.- Bankura W.B.


Convenor, Library Committee
Kabi Jagadram Roy Govt. General Degree College
Mejia-722143 Dist-Bankura, W.B.

KABI JAGADRAM ROY GOVERNMENT GENERAL DEGREE COLLEGE

LIBRARY NOTICE

Notice No: L1/0120/library purchase

Date: 30.1.2020

Kindly note that a meeting will be held on 01.02.2020, i.e., Saturday at 11AM.

Respected OIC sir, all the respected HODs, members of library committee and TCS are hereby requested to attend the meeting positively.


Officer in Charge
Kabi Jagadram Roy Government General Degree College


Convenor, Library committee

KABI JAGADRAM ROY GOVERNMENT GENERAL DEGREE COLLEGE

LIBRARY NOTICE

Following teachers are hereby requested to follow the library duty Roster

Day	Teaches' Name	Subject
06/02/2020, Thursday	Prof. Biswajit Bera, Prof. Shekhar Biswas, Prof Suraj Karmakar	Physics
07/02/2020, Friday	Prof. Pratim Basak, Prof. Samim Rahaman Molla, Prof Debraj Das,	History
010/02/2020, Monday	Prof. Sibaprasad Chowdhury, Prof. Yasin Khan.	Philosophy

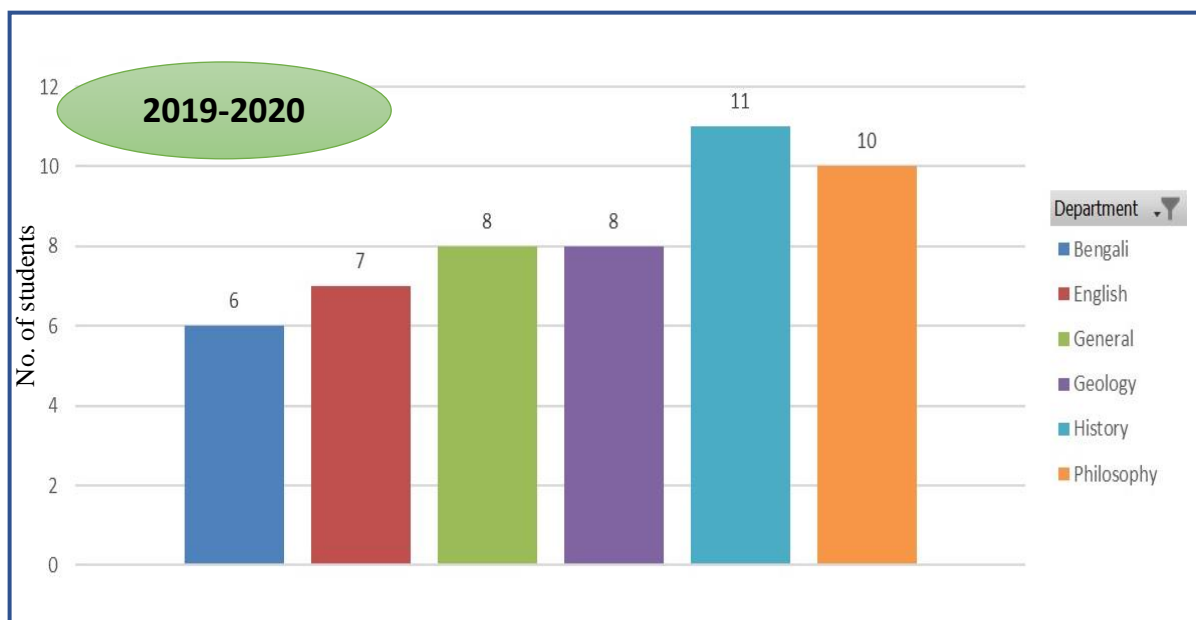

Officer In Charge
Kabi Jagadram Roy Government General Degree College
Mejia - 722143, Dist.- Bankura, W.B.


Library Committee Convenor

Purchase of books for all the departments:

Departments	No. of Books
Bengali	123+98=221
Commerce	19+10=29
Economics	12+27=39
English	56+48+18=122
Geology	47+41=88
History	85+26+9= 120
Mathematics	47+57=104
Philosophy	98+68=166
Physics	45+39=84
ENVS	25
Total	998

Reading Hall of the library Used by Students:



2020-21

Library Sub-Committee	
Dr. Kalyan Mukherjee	Convenor
Dr. Avisek Sen	Jt. Convenor
Sekhar Biswas	Member
Indrani Hazra	Member
Pratim Basak	Member
Arijit Chatterjee	Member
Indrani Mondal	Member

KABI JAGADRAM ROY GOVERNMENT GENERAL DEGREE COLLEGE

LIBRARY NOTICE

No. L1(2020-21)/1120/LIBRARY PURCHASE

Date: 28.11.2020

It is hereby notified to all the respected HOD to attend an online meeting regarding fund allocation for library purchase. Meeting link: <https://meet.google.com/ugx-yawa-xjd>

Sd/-

Officer in-Charge
KJRGDC



Convenor, Library sub-committee
KJRGDC

Purchase of books for all the departments:

Departments	No. of Books
Bengali	38
Commerce	8
Economics	15
English	37
ENVS	5
Geology	17
History	29
Mathematics	21
Philosophy	38
Physics	15
Total	223

Due to covid pandemic the reading hall of the library was not used, only Seminar register issue book was maintained for issuing purpose.

2021-22

Library Sub-Committee	
Indrani Mondal	Convenor
Pratim Basak	Jt. Convenor
Sekhar Biswas	Member
Indrani Hazra	Member
Avisek Sen	Member
Arijit Chatterjee	Member

KABI JAGADRAM ROY GOVERNMENT GENERAL DEGREE COLLEGE

LIBRARY NOTICE

No. L1(2021-22)/1221/LIBRARY Issues (Misc.)


Date: 29.11.2021

Kindly note that a meeting will be held in the office of Officer-in-Charge on 01.12.2021 at 11AM.

All the HODs, members of library committee, seminar library-in-charges and TCS are hereby requested to be present in the meeting.

Agenda: Updating of accession register and physical verification of library books


Officer-in-Charge
KJRGDC
Officer-in-Charge
Kabi Jagadram Roy Govt. General Degree College
Meja - 722143, Dist - Bankura, W.B.
Members Present:


Convenor, Library Committee
KJRGDC
Assistant Professor
Kabi Jagadram Roy Govt. General Degree College
Meja - 722143, Dist - Bankura, W.B.

Resolution: All the arisen issues will be solved by the teaching members of the concerning department within 10.01.2021

KABI JAGADRAM ROY GOVERNMENT GENERAL DEGREE COLLEGE**DUTY LIST****No. L2(2021-22)/1221/Duty List****Date: 01.12.2021**

As discussed in the Previous meeting vide notice no.L1(2021-22)/1221/Library Issues (Misc.) dated 29.11.2021, Respected HODs are requested to assign the officers in the understated scheduled time to resolve the anomalies in the library accession register.

Date	Time	Department
06.12.2021, Monday	11:00 am	Geology
07.12.2021, Tuesday	11:00 am	Commerce
08.12.2021, Wednesday	11:00-12:00 noon	History
	12:00-1:00 pm	Philosophy
	1:00-2:00 pm	Bengali
09.12.2021, Thursday	11:00 am	Physics
	11:00-12:00 noon	English
	12:00- 1:00 pm	Economics
	1:00-2:00 pm	Mathematics


Officer-in-Charge
KJRGDC
Officer -in - Charge
Kabi Jagadram Roy Govt. General Degree College
Mejia - 722143, Dist - Bankura, W.B.


Convener, Library Committee
KJRGDC
Assistant Professor
Kabi Jagadram Roy Govt. General Degree College
Mejia - 722143, Dist - Bankura, W.B.

KABI JAGADRAM ROY GOVERNMENT GENERAL DEGREE COLLEGE**LIBRARY NOTICE****No. L3(2021-22)/1221/LIBRARY Issues (Misc.) Date: 14.12.2021**

All the members of library committee are hereby notified that a meeting will be held on 15.12.2021 at 12 noon.

All the members of library committee are hereby requested to be present in the meeting.

Agenda: Updating of accession register and resolve the bill related issues


Officer-in-Charge
KJRGDC
Officer - In - Charge
Kabi Jagadram Roy Government General Degree College
Mejia - 722143, Dist - Bankura, W.B.

Members Present:


Convener, Library Committee
KJRGDC
Assistant Professor
Kabi Jagadram Roy Govt. General Degree College
Mejia-722143 Dist-Bankura, W.B.

Resolution: All the arisen issues will be solved by the library committee members within 17.12.2021

KABI JAGADRAM ROY GOVERNMENT GENERAL DEGREE COLLEGE**DUTY LIST****No. L4(2021-22)/1221/Duty List****Date: 15.12.2021**

As discussed in the Previous meeting vide notice no. L3(2021-22)/1221/Library Issues (Misc.) dated 14.12.2021. Respected committee members are requested to resolve the bill related anomalies in the library accession register within the understated scheduled time.

Date	Time	Assigned committee members
17.12.2021, Friday	12.00 noon-3.00pm	IH (Bengali) PB (History) AS (Commerce) IM (Geology)



Officer-in-Charge
KJRGDC
Officer-in-Charge
Kabi Jagadram Roy Government General Degree College
Mejia - 722143, Dist. Bankura, W.B.



Convener, Library Committee
KJRGDC
Assistant Professor
Kabi Jagadram Roy Govt. General Degree Col-
Mejia-722143 Dist-Bankura, WB

KABI JAGADRAM ROY GOVERNMENT GENERAL DEGREE COLLEGE**LIBRARY NOTICE****No. L4(2021-22)/0122/LIBRARY PURCHASE****Date: 14.01.2022**

Kindly note that an online meeting will be held on 15.01.2022, i.e., Saturday at 7:30 PM.

Respected OIC sir, all the respected HODs, members of library committee and TCS are hereby requested to attend the meeting positively. Meeting link will be provided in WhatsApp group in due time.

Agenda:

- Subject/ Department wise allocation of the sanctioned fund for purchase of books and journals
- Matters Arising.



Officer-in-Charge
KJRGDC



Convener, Library Committee
KJRGDC

Officer-in-Charge
Kabi Jagadram Roy Government General Degree College
Mejia - 722143, Dist. Bankura, W.B.

Assistant Professor
Kabi Jagadram Roy Govt. General Degree Col-
Mejia-722143 Dist-Bankura, WB

Resolution:

1. Tentative amount is Rs. 2,50,000/- has been approved (administrative approval) as library grant for this financial year.
2. The grant is distributed among the departments as follows
Geology- 60k
Physics- 35k
Math- 25k
Bengali- 30k
English- 30k
History- 25k
Philosophy- 20k
Economics- 10k
Commerce- 5k
Environmental Science- 10k
3. All the respected HODs, OIC sir, TCS and library committee members are approved this above mentioned distribution.

KABI JAGADRAM ROY GOVERNMENT GENERAL DEGREE COLLEGE
LIBRARY NOTICE

No. L5 (2021-22)/0122/LIBRARY PURCHASE

Date: 17.01.2022

Kindly note that a online meeting will be held on 18.01.2022, i.e., Tuesday at 7:00 PM. Meeting link will be provided in the WhatsApp group in due time.

All the members of library committee and TCS are hereby requested to attend the meeting positively.

Agenda: Discuss about Preparation of lists of books to be purchased the respective departments:

Indrani Mondol

Convener, Library Committee

KJRGDC

Assistant Professor
Kabi Jagadram Roy Govt. General Degree College
Medinipur-722143 Dist. Bankura, W.B.

Resolution:

1. All the respected HODs will be requested to send their library booklist for the academic year 2021-2022 to the vendor (Rajesh Lahakar) as well as library committee within 21.01.2022 positively by WhatsApp group or e-mail.
2. For any query,
 - i) Department of Bengali, English, History, Economics, Philosophy may contact with Prof. Pratim Basak (Jr. Convener), Prof. Indrani Hazra.(Member), Prof. Shekhar Biswas (Member).
 - ii) Department of Geology, Mathematics, Physics, Commerce, Environmental Sciences may contact with Prof. Avisek Sen (Member), Prof. Arijit Chatterjee (Member)

Intimation to the HODs of all Departments

In connection with the meeting of library committee held on today vide notice No. L5 (2021-22)/0122/
LIBRARY PURCHASE : Dated 17.01.2022, following decisions have been taken;

1. All the respected HODs are requested to send their library booklist for the academic year 2021-2022 to the vendor (Rajesh Lahakar) as well as library committee within 21.01.2022 positively by WhatsApp group or e-mail.
2. For any query,
 - i) Department of Bengali, English, History, Economics, Philosophy are requested to contact with Prof. Pratim Basak (Jt. Convener), Prof. Indrani Hazra,(Member), Prof. Shekhar Biswas (Member).
 - ii) Department of Geology, Mathematics, Physics, Commerce, Environmental Sciences are requested to contact with Prof. Avisek Sen (Member), Prof. Arijit Chatterjee (Member)
- Please note that, Rs. 2,50,000/- has approved as Library grant for this financial year and this grant is distributed among the department as follows (as decided in the previous meeting dated 15.01.2022)
Geology- 60k
Physics- 35k
Math- 25k
Bengali- 30k
English- 30k
History- 25k
Philosophy- 20k
Economics- 10k
Commerce- 5k
Environmental Science- 10k

Indrani Mondal

Convener, Library Committee

KJRGDC

Assistant Professor
Kabi Jagadram Roy Govt. General Degree Coll.
Medinipur-722143 Dist. Bankura, W.B.

KABI JAGADRAM ROY GOVERNMENT GENERAL DEGREE COLLEGE

LIBRARY NOTICE

No. L6 (2021-22)/0222/LIBRARY DUTY LIST

Date: 17.02.2022

DUTY LIST

The following teaching members are hereby requested to follow the duty roster.

Date	Day	Department	Assigned Teachers
18.02.2022	Friday	Commerce, Geology	AS, JM, NC
21.02.2022	Monday	Mathematics, Philosophy	MYK, AC (Physics), WB
22.02.2022	Tuesday	Philosophy, History	SB, IM, SPC
23.02.2022	Wednesday	Physics	GD, SKK, AC (Physics)
24.02.2022	Thursday	Economics, ENVS	DD, SRM, BB
25.02.2022	Friday	English	SG, IH, DM
26.02.2022	Saturday	Bengali	SG, IH, DM

SD/-

Officer-In-Charge

Indrani Mondal

Convener

Library Committee

N.B: Documentation process in the Library Accession Register and bill has not been changed from previous year. A form is kept inside the accession Register book, please fill it accordingly.

KABI JAGADRAM ROY GOVERNMENT GENERAL DEGREE COLLEGE, MEJIA
LIBRARY NOTICE

No. LG(2022-23)/0522/LIBRARYVERIFICATION

Date: 12.05.2022

Kindly note that a meeting will be held on 14.05.2022, i.e., Saturday at 11am.

All the respected HODs and members of library committee are hereby requested to attend the meeting positively.

Agenda: Discuss about Library books verification during summer vacation.


Officer-in-Charge

KJRGDC

Officer - In - Charge
Kabi Jagadram Roy Government General Degree College
Mejia - 722143, Dist. - Bankura, W.B.


Convener, Library Committee


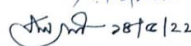




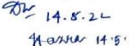
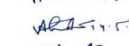

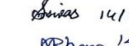
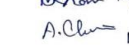

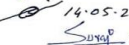
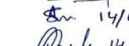



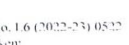

KJRGDC

INDRANI MONDAL, W.B.E.S
Assistant Professor of Geology
Kabi Jagadram Roy Govt General Degree College
Mejia-722143, Dist.-Bankura, W.B.

Copy forwarded to:

1. The Officer-in-Charge, Kabi Jagadram Roy Government General Degree College, Mejia.
- ✓ 2. Teachers Council Secretary, Kabi Jagadram Roy Government General Degree College, Mejia.

Members present for the notice no. LG (2022-23) 0522/
Library verification dated 12.05.2022, held on 14.05.2022

NAME OF PROFESSOR	SIGNATURE
1. ALOKE KUMAR DAS	
2. KALYAN MUKHERJEE	
3. 	
4. ARPITA CHAUDHURI	
5. DEBRAJ DAS	
6. Nivedita Chakraborty	
9. Debosh Mondal	
10. INDRANI MONDAL	
11. ATANU DAS	
12. WRITTICK BHATTACHARYA	
13. SHEKHAR BISWAS	
14. HAARIMMAD YASIN KHAN	
15. ARIJIT CHATTERJEE	
16. SUTISTA GHOSH	
17. SAMIM RAHAMAN MALLA	
18. SURAJ KUMAR KARMAKAR	
19. AVISEK SEN	
20. PRATIM BASAK	
21. INDRANI MONDAL	

Minutes:

In connection with the meeting of library committee held on today vide notice No. LG (2022-23) 0522
LIBRARY VERIFICATION: Dated 12.05.2022, following decision has been taken:

- All the respected HODs are requested to complete the verification task for all the existing library books of respective departments on or before 30.06.2022.

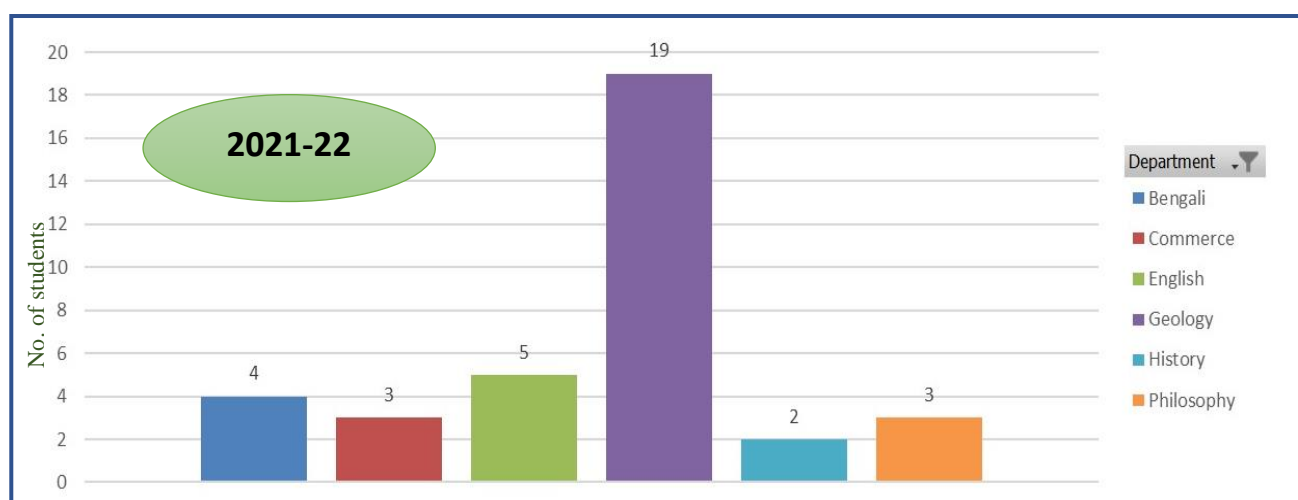
N.B:

- Soft copy of the library accession register is attached for your references.
- Format for the library book verification report will be provided later.

Purchase of books for all the departments:

Departments	No. of Books
Bengali	54
Commerce	12
Economics	18
English	75
ENVS	35
Geology	53
History	37
Mathematics	55
Philosophy	81
Physics	107
Total	527

Reading Hall of the library Used by Students:



2022-23

Library Sub-Committee	
Pratim Basak	Convenor
Indrani Mondal	Jt. Convenor
Sekhar Biswas	Member
Rabin Ghosh	Member
Avishek Sen	Member
Arijit Chatterjee	Member

KABI JAGADRAM ROY GOVERNMENT GENERAL DEGREE COLLEGE, MEJIA

LIBRARY NOTICE

No. L7 (2022-23)/0722/ LIBRARY CLEARANCE

Date: 22.07.2022

All the respected HODs and Seminar Library In-charges are hereby requested to collect the due books from the undergraduate final Semester (6th Semester) students and issue the "No due certificate" (2 copies) against each student on or before 30.07.2022, so that they can collect the final mark sheet without any delay.

Sd-
Officer-in Charge

KJRGDC
Officer-in-Charge
Kabi Jagadram Roy Govt General Degree College
Mejia-722143, Dist.-Bankura, W.B.

Indrani Mondal.
Convener, Library Committee

KJRGDC
INDRANI MONDAL, W.B.E.S
Assistant Professor of Geology
Kabi Jagadram Roy Govt General Degree College
Mejia-722143, Dist.-Bankura, W.B.

Copy forwarded to:

1. The Officer-in-Charge, Kabi Jagadram Roy Government General Degree College, Mejia.
2. Teachers Council Secretary, Kabi Jagadram Roy Government General Degree College, Mejia.

KABI JAGADRAM ROY GOVERNMENT GENERAL DEGREE COLLEGE

LIBRARY NOTICE

NOTICE NO. L8 (2022-23)/1222

Date: 02.12.2022

It is hereby notified that a meeting will be held on 07.12.2022, at 1 p.m. All the members of Library committee, head of the department and seminar library in charge of all departments are requested to attend the meeting positively.

Agenda: Discussion about how to recover the lost books of library.



Officer in charge

KJRGGDC

Officer - In - Charge
Kabi Jagadram Roy Government General Degree College
Mella - 722143, Dist. - Bankura, W.B.



Convener, Library Committee

KJRGGDC











Assistant Professor
Kabi Jagadram Roy Govt. General Degree College
Mella-722143 Dist-Bankura, W.B.

Members present for the notice NO. L7 (2022-23)/-1222
dated 02.12.2022, held on 07.12.2022.

Name of the Professor

Signature

1. ALOKE KUMAR DAS
2. SURAJ KUMAR KARMAKAR
3. AVISBA SBN.
4. PRATIM BASAK
5. RABIN GHOSH
6. INDRANI HAZRA
7. SAMIM RAHAMAN MULLA
8. Indrani Mondal
9. SUTISTA GHOSH
10. Biswajit Bera

 07/12/2022
 07/12/2022
 7/12/22
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 7.12.22
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 7.12.2022
 07-12-2022

KABI JAGADRAM ROY GOVERNMENT GENERAL DEGREE COLLEGE

LIBRARY NOTICE

Notice No. L8A (2022-23)/0523/ Physical verification

Date: 05.05.2023

All the respected HODs and Seminar library-in-Charges are hereby requested to complete the physical verification task for all the existing library books of respective departments on or before 03.06.2023.

N.B:

- Soft copy of the format for the library book verification report is also attached for your reference.
- Soft copy of the accession register will be provided for your reference.


Officer-in-Charge
KJRGDC


Convener, Library Committee
KJRGDC

Copy forwarded to:

1. Officer-In-Charge, Kabi Jagadram Roy Government General Degree College, Mejia.

2. Tea

KABI JAGADRAM ROY GOVERNMENT GENERAL DEGREE COLLEGE

LIBRARY NOTICE

NOTICE NO. L8 (2022-23)/1222


Date: 02.12.2022

It is hereby notified that a meeting will be held on 07.12.2022, at 1 p.m. All the members of Library committee, head of the department and seminar library in charge of all departments are requested to attend the meeting positively.

Agenda: Discussion about how to recover the lost books of library.


Officer in charge
KJRGDC

Officer - In - Charge
Kabi Jagadram Roy Government General Degree College
Mejia - 722143, Dist. - Bankura, W.B.


Convener, Library Committee
KJRGDC

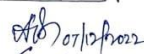
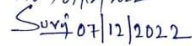
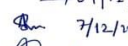
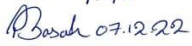
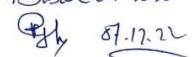
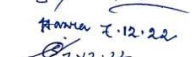
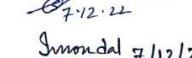
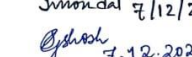
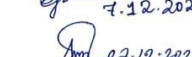
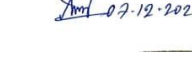
Assistant Professor
Kabi Jagadram Roy Govt. General Degree College
Mejia-722143 Dist-Bankura, W.B.

Members present for the notice No. L7 (2022-23)/-1222
dated 02.12.2022, held on 07.12.2022.

Name of the Professor

signature

1. ALOKE KUMAR DAS
2. SURAJ KUMAR KARMAKAR
3. AVISAN SEN
4. PRATIM BASAK
5. RABIN GHOSH
6. INDRANI HAZRA
7. SAMIM RAHAMAN MULLA
8. Indrani Mondal
9. SUTISTA GHOSH
10. Biswajit Bera

 07/12/2022
 07/12/2022
 7/12/22
 07.12.22
 07.12.22
 7.12.22
 7.12.22
 7/12/22
 7.12.2022
 07.12.2022

KABI JAGADRAM ROY GOVERNMENT GENERAL DEGREE COLLEGE
LIBRARY NOTICE

Notice No. L8A (2022-23)/0523/ Physical verification


Date: 05.05.2023

All the respected HODs and Seminar library-in-Charges are hereby requested to complete the physical verification task for all the existing library books of respective departments on or before 03.06.2023.

N.B:

- Soft copy of the format for the library book verification report is also attached for your reference.
- Soft copy of the accession register will be provided for your reference.


Officer-in-Charge
KJRGDC


Convener, Library Committee
KJRGDC

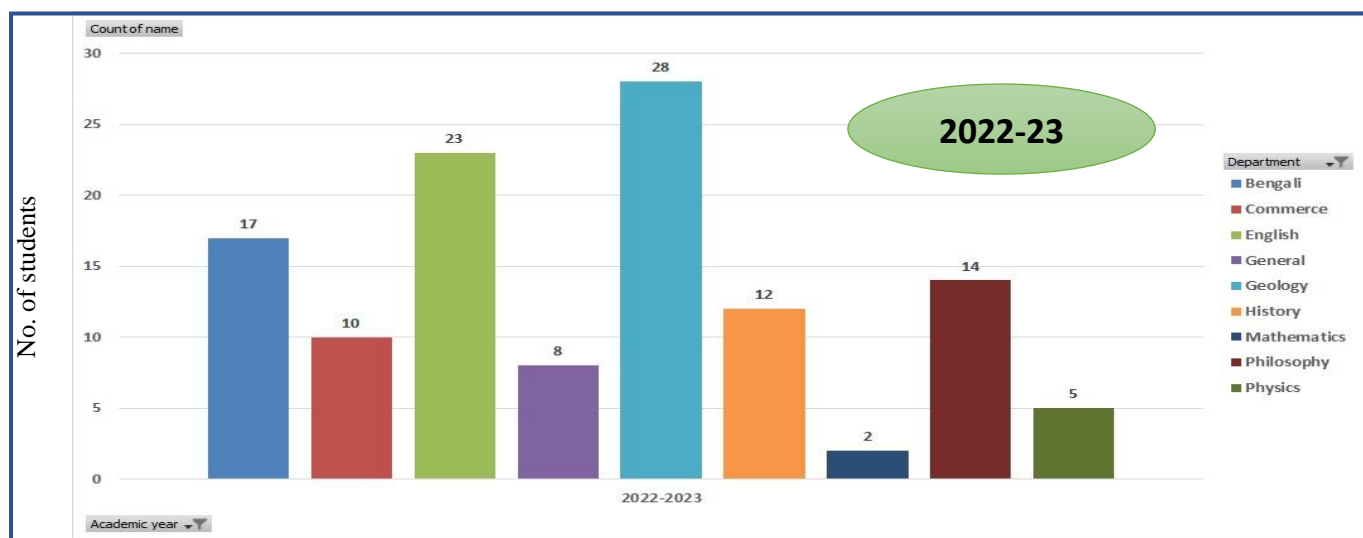
Copy forwarded to:

1. Officer-In-Charge, Kabi Jagadram Roy Government General Degree College, Mejia.
2. Teachers Council Secretary, Kabi Jagadram Roy Government General Degree College, Mejia.

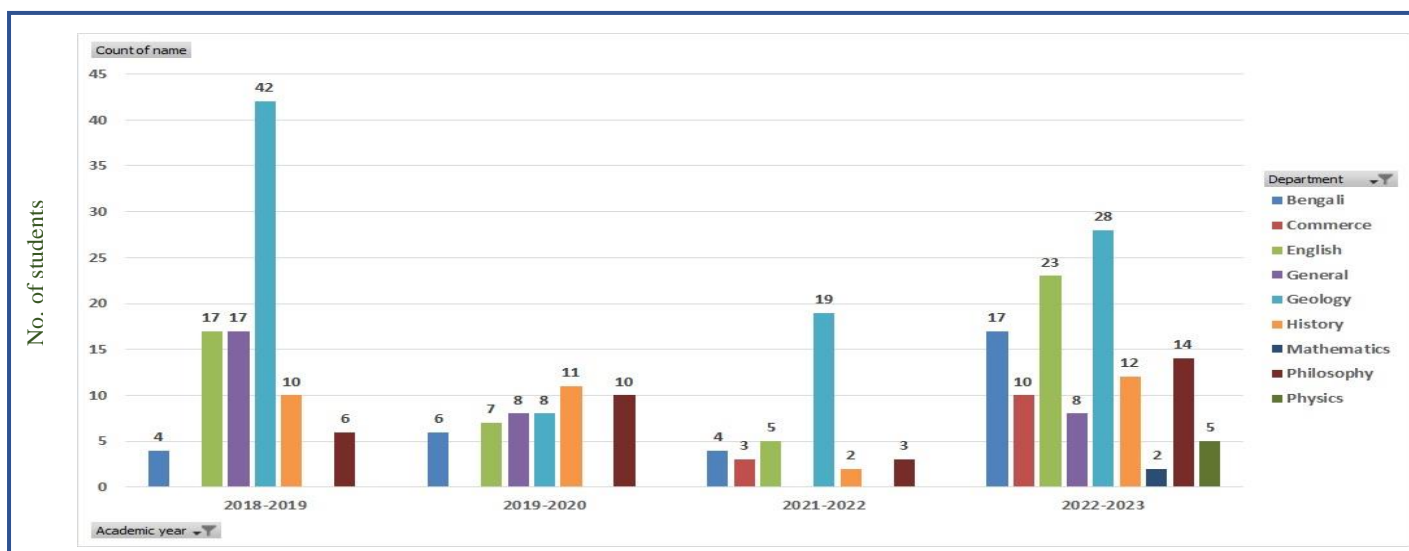
Library Purchase:

No purchase was done as grant was not sanctioned for library.

Reading Hall of the library Used by Students



Summary of Library use for the last five years:



2023-24

Library Sub-Committee	
Indrani Mondal	Convenor
Rabin Ghosh	Jt. Convenor
Sekhar Biswas	Member
Pratim Basak	Member
Suraj Kumar Karmakar	Member
Arijit Chatterjee	Member

KABI JAGADRAM ROY GOVERNMENT GENERAL DEGREE COLLEGE
LIBRARY NOTICE


Notice No. L9 (2023-24)/0723/LIBRARY PURCHASE

Date: 21.07.2023

It is hereby notified that a meeting will be held on 26.07.2023 at 12 noon at the office of the Officer-In-Charge. All the members of library committee, Head of the departments and Seminar library in charge of all departments and TCS are requested to attend the meeting positively.

Agenda: Department wise allocation of fund for purchase of library books.


Officer-in-Charge
KJRGDC


Convener, Library Committee
KJRGDC

- 1.
2. Bank 26.07.23
3. Dr. 26/7/23
4. Mondal 26/7/23
5. Dr. 26/7/23
6. Dr. 26/7/23
7. Dr. 26/7/23

Meeting Minutes:

As per Notice No. L9(2023-24)/0723/LIBRARY PURCHASE dated 21.07.2023, a meeting was held on 26.07.2023 at the chamber of the Officer-in-Charge on the agenda of department wise allocation of fund for purchase of library books. As per discussion with the respected HODs of all departments, it has been decided that the tentative total amount Rs. 99,768/- has been proposed as library grant for the financial year 2023-24.

The amount has been demanded as library grant by the departments as follows.

Geology- 22,007/-
Physics- 18016/-
Math- 9934/-
Bengali- 9970/-
English- 10,078/-
History- 10,285/-
Philosophy- 9941/-
Economics- 7624/-
Commerce- 1913/-
Total- 99768/-

All the respected HODs, Officer-in-Charge and library committee members are approved this above-mentioned distribution.

NAME

- (i) Prof. Alok Kumar Das.
- (ii) Prof. Pratik Basak
- (iii) Prof. Indrani Mondal.
- (iv) Dr. Rabin Ghosh
- (v) Dr. Avisek Sen
- (vi) Prof. Sekhar Biswas
- (vii) Dr. Arijit Chatterjee

SIGNATURE


Officer-in-Charge
Kabi Jagadram Roy Govt. General Degree College
Meila-722143, Dist.-Bankura, W.B.


Assistant Professor
Kabi Jagadram Roy Govt. General Degree College
Meila-722143, Dist.-Bankura, W.B.


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Meila-722143, Dist.-Bankura, W.B.

KABI JAGADRAM ROY GOVERNMENT GENERAL DEGREE COLLEGE

LIBRARY NOTICE

No. L10 (2023-24)/0324/LIBRARY DUTY LIST

Date: 02.03.2024

DUTY LIST

The following teaching members are hereby requested to follow the duty roster.

Date	Day	Department
06.03.2024	Wednesday	Commerce, Mathematics, Economics
07.02024	Thursday	Physics
11.03.2024	Monday	History, Philosophy
12.03.2024	Tuesday	English, Bengali
14.03.2024	Thursday	Bengali, Geology

N.B:

- All the demanded books have been arrived in our library. All the respected teachers of the mentioned departments are requested to follow this duty list to register these newly arrived books properly in our accession register book.
- Registration process and bills are not been changed from the previous years. A form is kept inside the accession register book, please fill it accordingly.

Imondal
Convener,
Library Sub-Committee
KJRGDC

KABI JAGADRAM ROY GOVERNMENT GENERAL DEGREE COLLEGE
LIBRARY NOTICE

No. L11(2023-24)/0424/Reading Room

Date: 13.04.2024

Kindly note that a meeting will be held in the office of Officer-in-Charge on 15.04.2024 at 2.00 PM.

All the respected HODs and Seminar library-in-charges, members of library committee, and NAAC Co-Ordinator are hereby requested to be present in the meeting.

Agenda:

- Regular maintain of the reading room along with the register book updation.
- Matters arising.


Officer-in-Charge
KJRGGDC


Convener, Library Committee
KJRGGDC

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1. Officer-In-Charge, Kabi Jagadram Roy Government General Degree College, Mejia.
2. Teachers Council Secretary, Kabi Jagadram Roy Government General Degree College, Mejia.

Members present:

- 1) ALOKE KUMAR DAS, Alho 15/04/2024
- 2) Anjit Chatter 15/04/2024
- 3) Chandra Chandra 20/08/28.
- 4) Samim Rahman Milla 15/4/24
- 5) সিদ্দিক হোসেন 20/8/28
- 6) Dr. SURAJ KUMAR KARMAKAR, Suraj 15/4/24
- 7) ARPITA CHAUNI, Alham 15.4.24
- 8) INDRANI HAZRA Hazra 15.4.2024
- 9) ATANU DAS Atanu 15.4.2024
- 10) Pratham Barak 15.04.24
- 11) Goutam Dey Goutam
- 12) Indrani Mondal 15/04/24.

Meeting Minutes:

A schedule will be prepared for all the departments for the use of reading room regular basis.

KABI JAGADRAM ROY GOVERNMENT GENERAL DEGREE COLLEGE
LIBRARY NOTICE

No. L12(2023-24)/0424/Library activity

Date: 22.04.2024

It is hereby notified to all the departments that as per the decision of the last meeting regarding library activity (vide notice no. L11(2023-24)/0424/Reading Room, held on 13.04.2024) a regular class/activity from all the departments will be held in the library room. Respected departmental teachers are requested to follow the below mentioned schedule for library related activities with respective students.

12:00 Noon- 3:00 PM	
Monday	Bengali, Economics
Wednesday	Physics, philosophy, English, History
Friday	Geology, Mathematics, Commerce


Officer-in-Charge
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Convener, Library Committee
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KABI JAGADRAM ROY GOVERNMENT GENERAL DEGREE COLLEGE
LIBRARY NOTICE

No. L13(2023-24)/0424/Library Verification


Date: 27.04.2024

All the respected HODs and Seminar library-in-Charges are hereby requested to complete the physical verification task for all the existing library books of respective departments on or before 30.05.2024.

N.B:

- Soft copy of the library accession register is attached for your references.
- Soft copy of the format for the library book verification report is also attached for your reference.


Officer-in-Charge
KJRGGDC


Convener, Library Committee
KJRGGDC

Copy forwarded to:

1. Officer-In-Charge, Kabi Jagadram Roy Government General Degree College, Mejia.
2. Teachers Council Secretary, Kabi Jagadram Roy Government General Degree College, Mejia.

KABI JAGADRAM ROY GOVERNMENT GENERAL DEGREE COLLEGE

LIBRARY NOTICE

No. L14 (2023-24)/0624/Library book issue

Date: 11.06.2024

All the respected seminar library in-charges are hereby notified not to lend more than three books to a single student at a time. Students wishing to keep the same books for a longer period must reissue them every 15 days. All departments are required to strictly maintain the seminar library records when issuing, reissuing, and collecting books.

Sd/-

Officer-in-Charge

KJRGGDC

Indrani Mondal.

Convener, Library Committee

KJRGGDC



Summary of books purchased

Departments	Previous Purchase (From 2015 to 2018)	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	Total books as of June, 2024
		No. of Books	No. of Books	No. of Books	No. of Books	No. of Books	No. of Books	
Bengali	480	135	221	38	54	--	39	967
Commerce	127	25	29	8	12	--	4	205
Economics	126	29	39	15	18	--	15	242
English	213	51	122	37	75	--	42	540
ENVS	142	---	25	5	35	--	--	207
Geology	129	14	88	17	53	--	6	307
History	261	55	120	29	37	--	33	535
Mathematics	132	36	104	21	55	--	19	367
Philosophy	340	77	166	38	81	--	31	733
Physics	182	40	84	15	107	--	29	457
Gift copies	19	--	--	--	--	--	09	28
Total	2151	462	998	223	527	--	227	4588

Summary report on physical verification of books by 10 departments

Department	Total No. of books as on 20.06.2022	Total No. of books as on 03.06.2023	Total No. of books as on 24.05.2024	New purchase from June, 2022 to May, 2024
Bengali	928+ 1 gift Copy	928+ 1 gift Copy	967+3 (Gift Copy)	39 books+2 gift copy
Commerce	201+4 (gift copy)	201+4 (gift copy)	205+6 (Gift Copy)	04 books+2 Gift copy
Economics	227	227	242	15 books
English	498	498	540	42 books
ENVS	207	207	207	NIL
Geology	301+4 (Gift Copy)	301+4 (Gift Copy)	307+5(Gift Copy)	06 books+1 gift copy
History	500	500	535	33 books
Mathematics	348+10(Gift Copy)	348+10(Gift Copy)	367+10(Gift Copy)	19 books
Philosophy	702	702	733	31 books
Physics	428	428	457	29 books
Total	4366	4366	4588	218 books+5 gift copy+4 gift copy (2 braille book+2 Competitive books) =227



Officer-in-Charge
Kabi Jagadram Roy Govt. General Degree College
Mejia-722143, Dist-Bankura, W.B.