

**Kabi Jagadram Roy Government General Degree College
Mejia, Bankura-722143**

Internal Complains Committee (ICC)

Number of Harassment Cases Received and Redressed

[Assessment Period: June 2018-May 2023]

Academic year	No of harassment cases reported	No of cases redressed
2022-2023	Nil	Nil
2021-2022	Nil	Nil
2020-2021	Nil	Nil
2019-2020	Nil	Nil
2018-2019	Nil	Nil



Officer-in-Charge



Presiding Officer, ICC



Faculty Representative
Internal Complains Committee



**Kabi Jagadram Roy Government General Degree College
Mejia, Bankura-722143**

Anti-Ragging Committee

Number of Ragging Cases Received and Redressed

[Assessment Period: June 2018-May 2023]

Academic year	No of ragging cases reported	No of cases redressed
2022-2023	Nil	Nil
2021-2022	Nil	Nil
2020-2021	Nil	Nil
2019-2020	Nil	Nil
2018-2019	Nil	Nil

Officer-in-Charge

Kabi Jagadram Roy Government General Degree College

Officer-in-Charge

Kabi Jagadram Roy Govt. General Degree College
Mejia-722143, Dist-Bankura, W.B.

Convener

Anti-Ragging Committee

Assistant Professor

Kabi Jagadram Roy Govt. General Degree College
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Officer-in-Charge
Kabi Jagadram Roy Govt. General Degree College
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**Kabi Jagadram Roy Government General Degree College
Mejia, Dist. – Bankura, PIN 722 143
College Student Grievance Redressal Committee**

ANNUAL REPORT 2019-2020

The College has constituted a College Student Grievance Redressal Committee (CSGRC) in the academic Year 2019-20. The meeting of the Committee was held in the chamber of Officer-in-Charge in the month of September.

1. The CSGRC tried to provide a platform for students to voice their concern and grievances related to their college experiences.
2. The CSGRC arranged a complaint/suggestion box in the college premises to receive complaint/suggestion related to the college and notified the students to submit their grievances through college e-mail id available in the college website (kjrggdcmejia@gmail.com) and also to the CSGRC member of the college.
3. The CSGRC intimated the students about the activities of the Grievance Cell.

The Committee has found that no complaints have been reported to the Committee in the annual year 2019-2020.

Indrani Hazra

Convenor
College Student Grievance Redressal Committee
KJRGDC

Assistant Professor
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Officer-in-Charge
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College Student Grievance Redressal Committee

ACTION TAKEN REPORT

Grievance Redressal Initiatives	Resolved in the meeting dated (Notice No.)	Action Taken by CSGRC
Keeping a complaint/suggestion box in the college premises to receive complaint/suggestion related to the college.	14/09/2019 (Notice No: 01/2019-20/CSGRC dated 13/09/2019)	A complaint/suggestion box has been kept near the office in the academic cum administrative building since 13/11/2019. It is easily accessible to the students.
To submit an annual report related to the redressal of grievances to Officer-in-Charge.	14/09/2019 (Notice No: 01/2019-20/CSGRC dated 13/09/2019)	An annual report has been prepared and submitted to Officer-in-Charge.

Indrani Hazra

Convenor

College Student Grievance Redressal Committee
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Assistant Professor

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College Student Grievance Redressal Committee**

ANNUAL REPORT 2020-2021

A meeting of the College Student Grievance Redressal Committee (CSGRC) was held virtually in the month of September. The committee took decision that the CSGRC members would also accept grievances through their WhatsApp because of the Covid-19 Pandemic situation. The committee notified the information to the students and the WhatsApp number of the committee members also notified in the college website.

The Committee has found that no complaints have been reported to the Committee in the annual year 2020-2021.



Convenor

College Student Grievance Redressal Committee
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ACTION TAKEN REPORT

Grievance Redressal Initiatives	Resolved in the meeting dated (Notice No.)	Action Taken by CSGRC
To accept grievances from the students through WhatsApp of CSGRC members.	12/09/2020 (Notice No: 01/2020-21/CSGRC dated 11/09/2020)	The WhatsApp number of CSGRC members has been notified on the college website as well as to the students in WhatsApp group.

Indrani Hassan

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ANNUAL REPORT 2021-2022

- The College Student Grievance Redressal Committee (CSGRC) conducted 2 meetings during the year.
- As per the decision of the meeting conducted in the month of February, the committee took initiative to create awareness among students about the College Student Grievance Redressal Committee (CSGRC) and its activities after post pandemic period.
- Few posters placed around the campus explaining the role of grievance cell.
- The head of all Departments took initiative to circulate the notice of CSGRC among students in their classes as per the request of committee members.
- A dedicated webpage has been created for CSGRC on the college website.
- In the month of May, the committee met together to discuss about the grievance raised by the students of English department regarding the inadequacy of teachers in their department and the Officer-in-Charge forwarded the issue to the concerned authority as per the decision of the meeting.

Indrani Hazra

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ACTION TAKEN REPORT

Grievance Redressal Initiatives	Resolved in the meeting dated (Notice No.)	Action Taken by CSGRC
To create awareness among students about the College Student Grievance Redressal Committee (CSGRC) and its activities after post pandemic period.	14/02/2022 (Notice No: 01/2021-22/CSGRC dated 09/02/2022)	a)The students have been notified on 16/02/2022 (Notice No. 02/0222/CSGRC) b)Few posters have been placed around the campus explaining the role of grievance cell in the month of March 2022. c)A dedicated webpage has been created for CSGRC on the college website in the month of April 2022.
To conduct a meeting for discussing about the grievance raised by the students of English department regarding the inadequacy of teachers in their department.	11/05/2022 (Notice No: 03/2021-22/CSGRC dated 10/05/2022)	Considering the issue, the Officer-in-Charge has sent an application on 13/05/2022, to the Department of Higher Education, Government of West Bengal for appointment of Faculty Members of English.

Harsha

Convenor

College Student Grievance Redressal Committee

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Assistant Professor

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College Student Grievance Redressal Committee**

ANNUAL REPORT 2022-2023

A meeting of the College Student Grievance Redressal Committee (CSGRC) was held in the month of November. The students were notified about the role and activities of the Grievance Cell. The CSGRC took initiative to create awareness among the new commers.

The Committee has found that no complaints have been reported to the Committee in the annual year 2022-2023.



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ACTION TAKEN REPORT

Grievance Redressal Initiatives	Resolved in the meeting dated (Notice No.)	Action Taken by CSGRC
To create awareness about the College Student Grievance Redressal Committee (CSGRC) and its activities among the new comers.	19/11/2022 (Notice No: 01/2022-23/CSGRC dated 12/11/2022)	The students have been notified on 19/11/2022 (Notice No: 05/2022-23/CSGRC) about the CSGRC and its activities



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