

**Government of West Bengal**  
**Kabi Jagadram Roy Government General Degree College**  
**At – Gopalpur, P.O. - Mejia, Dist.-Bankura, PIN 722 143 (W.B.)**  
**Internal Quality Assurance Cell (IQAC)**

**ACTION TAKEN REPORT (2021-2022)**

<b>Sl. No.</b>	<b>Quality related Initiatives</b>	<b>Resolved in IQAC Meeting(s) dated</b>	<b>Status of Implementation</b>
1.	Webinar/Seminar, online Workshop and Lecture.	Resolved in the IQAC meeting dated 03.06.2021.	A total of 06 (six) numbers of Webinar/Seminar has been organized. Out of which, 03 (three) by the Department of Geology; 02 (two) by the ICC and Gender Sensitization Committee; and 01 (one) in association with Bankura District Police.
2.	Academic Calendar, Routine and Curricular plan.	Resolved in the IQAC meeting dated 20.08.2021.	IQAC approves the Academic Calendar and Routine for odd semester before the commencement of classes of Semesters-I, III and V from 01/09/2021.
3.	Community Services during COVID-pandemic	Resolved in the IQAC meeting dated 20.08.2021.	In compliance with IQAC, the college in collaboration with Block Primary Health Centre, Mejia organized a COVID-19 Vaccination camp on 13.09.2021 for 1 <sup>st</sup> and 2 <sup>nd</sup> dose of vaccination for all the students and staffs,
4.	Restructuring of College Environmental Committee	Resolved in the IQAC meeting dated 20/11/2021	The College Environmental Committee has been restructured with new incumbents from student representatives.
5.	Certificate Courses	Resolved in the IQAC meeting dated 20/11/2021 and 02/05/2022	The college has conducted 05 (five) Certificate Courses during the period from 23/12/2021-31/12/2021 and 17/05/2022-26/06/2022.
6	MoU/Collaborative arrangements with other institutions.	Resolved in the IQAC meeting dated 09.12.2021.	In compliance with IQAC, the college authority has signed agreement in terms Memorandum of Understanding (MoU) with 06 (six) nearby colleges during the period from 07/02/2022 to 04/04/2022.
7	Extension and Outreach programme	Resolved in the IQAC meeting dated 16.12.2021.	In the absence of NSS and NCC units in our college, the faculty members and students have started an Extension Programme through the interactive exposure visit of 10 students from nearby Shyamapur Primary School to our college on 02/03/2022 and 19.04.2022. The students were imparted training on storytelling, drawing, recitation, singing etc. Similarly, an Outreach Programme, related to Womens' Health and Hygiene has been planned to start soon in a nearby village.
8	NAAC Steering Committee	Resolved in the IQAC meeting dated 16/12/2021.	A NAAC Steering Committee, an autonomous committee of the college has been constituted (vide memo No: 002/0122/NAAC St. Committee, dated 31.01.2022) for work along with the IQAC for preparation of SSR for 1 <sup>st</sup> cycle accreditation by the NAAC.
9	Students' Week celebration	Resolved in the IQAC meeting dated 16/12/2021.	Students participated in different activities during the during the observation of student week from 01/01/2022 to 07/01/2022.

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10.	CAS of teachers	Resolved in the IQAC meeting(s) dated 16/03/2022 and 03.04.2022.	Based on the previously received draft applications from the teachers, IQAC asked to submit the supporting documents before starting the scrutiny by the IQAC team.
11.	Compliance of Grievances from students of English Departments.	Resolved in the IQAC meeting dated 06/05/2022.	The grievance received from the students of the Department of English regarding the inadequacy of teachers in their department, has been complied in the way that the Officer-in-Charge will submit a prayer soon to the higher authority for filling English teachers in the vacant posts. It was decided that the aggrieved students will be informed about the initiative taken by the authority to resolve their problems.

**Highlights of the Action Taken Report (2021-2022)**

- ❖ Conducted 06 (six) numbers of Webinar/Seminar,
- ❖ IQAC approves the Academic Calendar and Routine for odd semester before the commencement of classes.
- ❖ Organized a COVID-19 Vaccination camp for 1<sup>st</sup> and 2<sup>nd</sup> dose of vaccination for all students and staffs,
- ❖ Conducted a total of 05 (five) Certificate Courses,
- ❖ The college authority has signed agreement in terms Memorandum of Understanding (MoU) with 06 (six) nearby colleges,
- ❖ In the absence of NSS and NCC units in our college, the faculty members along with the students have started Extension Programme through the interactive exposure visit of 10 students from nearby Shyamapur Primary School to the college. The students were imparted training on storytelling, drawing, recitation, singing etc. Similarly, an Outreach Programme, related to Womens' Health and Hygiene has been planned to start soon in a nearby village.
- ❖ Constituted the NAAC Steering Committee, for work along with the IQAC for preparation of SSR for 1<sup>st</sup> cycle accreditation by the NAAC.
- ❖ The grievance received from the students of the Department of English has been addressed amicably.



(Sri Aloke Kumar Das)  
Officer-in-Charge and Chairperson, IQAC

**Officer-in-Charge**  
**Kabi Jagadram Roy Govt. General Degree College**  
**Mejia-722143, Dist-Bankura, W.B.**



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Coordinator, IQAC

**Co-ordinator, IQAC**  
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**For circulation to:**

- (i) All members of the IQAC, Kabi Jagadram Roy Government General Degree College,
- (ii) College website: [www.ggdcmejia.org](http://www.ggdcmejia.org)