

Government of West Bengal
Kabi Jagadram Roy Government General Degree College
At – Gopalpur, P.O. - Mejia, Dist.-Bankura, PIN 722 143 (W.B.)
Internal Quality Assurance Cell (IQAC)

ACTION TAKEN REPORT (2019-2020)

Sl. No.	Quality related Initiatives	Resolved in IQAC Meeting(s) dated	Status of Implementation
01.	Curricular Aspects [<i>Academic Calendar, Routine, Curricular Plan</i>]	Resolved in IQAC meeting dated 13/06/2019	The Academic Calendar and Class Routine have been prepared for 2019-2020. and these have been approved by the IQAC. Curricular Plans have been communicated to the students
02.	Student Grievance Redressal Committee (CSGRC).	Resolved in IQAC meeting dated 13/06/2019	College Student Grievance Redressal Committee (CSGRC) has been constituted on 11.09.2019 (Vide office Memo No: 084/0919/CSGRC dated 11.09.2019).
03.	Bridge/Add-on/ Certificate courses	Resolved in IQAC meeting dated 13/06/2019	The college in compliance with IQAC has conducted a total of 06 (six) Add-on courses like Certificate courses on Geology for Everyone; Basics of Taxation; Cultural Heritage of India; Literature and Environment; Urbanisation of Colonial Cities of West Bengal and Investment and Banking during Puja Vacation (i.e., from 30/09/2019 to 08/11/2019) and Winter Recess (i.e., from 23/12/2019 to 31/12/2019).
04.	Well-being Aspects of Indian Knowledge System	Resolved in IQAC meeting dated 13/06/2019	The International Yoga Day was celebrated with performance of yoga by students and teachers from 12.00 Noon onwards on 21.06.2019 in the college.
05.	IQAC restructuring	Resolved in IQAC meetings dated 20/09/2019 and 19.02.2020	The IQAC has been restructured twice vide Memo Nos.166A/0919/IQAC, dated 25/09/2019 and 038A/0320/IQAC dated 12/03/2020 focussing improvement in the performance of the institution following the revised guidelines of NAAC.
06	MoU/Collaborative arrangements	Resolved in IQAC meeting dated 20/09/2019	The college authority has signed agreement in terms Memorandum of Understanding (MoU) with 05 (five) nearby colleges during the period from 13/11/2019 to 07/03/2020. With regards to collaboration, 05 (five) collaborative research work with Dr. Nivedita Chakraborty, Assistant Professor of Geology as liaison faculty member. 01 (one) collaboration has been arranged with Department of Mathematics, Shri Biswajit Bera, Assistant Professor of Mathematics as liaison faculty member from our college.
07	College Environmental Committee	Resolved in IQAC meeting dated 20/09/2019	The College Environmental Committee proposed by the IQAC has been approved by Teachers' Council on 08.01.2020 with a view to work for Green, Energy and Environment Audit.
08	Health awareness related programme.	Resolved in the meeting dated 19/02/2020	A seminar on 'Health hazards and ill effects of tobacco' has been conducted in collaboration with CMOH, Bankura on 11.03.2020

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09	Online teaching-Learning and evaluation during pandemic	Resolved in the meetings dated 27/03/2020 and 07/05/2020	As per notice of the college authority (No: 032/0520/e-Clss dated 09.05.2020), online classes have been commenced. The teachers have started to take classes through CISCO Webex and WhatsApp video mode.
10	CAS of Teachers	Resolved in the meeting dated 07/05/2020.	IQAC permits to proceed CAS of the teachers of the college, subject to fulfilment of the criteria as stipulated in the several Government Orders and UGC circulars.

Highlights of the Action Taken Report (2019-2020)

- ❖ Parameters related to curricular aspects have been followed carefully,
- ❖ Constituted Student Grievance Redressal Committee,
- ❖ Conducted a total of 06 (six) Add-on courses like Certificate courses,
- ❖ Addressed Well-being Aspect of Indian Knowledge System through Yoga.
- ❖ Restructured IQAC for improvement in the performance of the institution,
- ❖ The college authority has signed agreement in terms MoU with 05 (five) nearby colleges and 06 (six) research collaborations by the faculty members,
- ❖ Constituted College Environmental Committee involving teachers and students to work for Green, Energy and Environment Audit and also with a view to develop the greeneries of the campus as one of the Best Practices,
- ❖ Conducted a seminar on '*Health hazards and ill effects of tobacco*' in collaboration with CMOH, Bankura,
- ❖ Conducted online Teaching-Learning and Evaluation during COVID pandemic, and
- ❖ IQAC proceeded CAS of the eligible teachers of the college.



(Sri Alope Kumar Das)
Officer-in-Charge
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(Dr. Nivedita Chakraborty)
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For circulation to:

- (i) All members of the IQAC, Kabi Jagadram Roy Government General Degree College,
- (ii) College website: www.ggdcmejia.org